

## Housing Application

Faculty, Staff and Students

**Please submit this signed form with a non-refundable \$30 application fee to the Housing Office**

### Applicant General Information

**Name:** \_\_\_\_\_  
*Last* *First*

**Current Address:** \_\_\_\_\_  
*Number & Street*

**Permanent Address (if different than Current):** \_\_\_\_\_  
*Number & Street*

**City State Zip** \_\_\_\_\_ **City State Zip** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**DOB:** \_\_/\_\_/\_\_ **Circle one:** M | F **Status for Upcoming Academic Year:** \_\_1L \_\_2L \_\_3L \_\_Staff

**Starting Semester for Housing (Please check one and include year):** \_\_Fall 20\_\_ \_\_Spring 20\_\_ \_\_Summer 20\_\_

### Roommate Request

Roommate Requests: *The Law School prefers to receive roommate requests at the application stage, with BOTH students having indicated each other and submitted their request simultaneously. Please note that requests will only be considered if they are submitted as mutual requests by all parties involved. A roommate request does not guarantee a specific roommate. All assignments are based on availability at the time of the request.*

Name: \_\_\_\_\_ Upcoming Academic Year: \_\_\_\_\_

Name: \_\_\_\_\_ Upcoming Academic Year: \_\_\_\_\_

### Unit Options

Please rank (1 through 4) your top unit preferences and note the eligibility requirements. Please reference Appendix III of the Housing Guide for pricing information. Submitting unit and/or bedroom size preferences does not guarantee a specific unit or bedroom assignment. Assignments are made based on availability and to maximize occupancy.

<b><i>East and West Hall Apartments</i></b>	<b><i>Villa Housing</i></b>
<p>_____ 1 Bedroom, 1.5 Bath (964 sq. ft.)</p> <p>_____ 2 Bedroom, 2 Bath (1,041 sq. ft.)</p> <p>_____ 2 Bedroom, 2 Bath (1,274 sq. ft.)</p> <p>_____ 2 Bedroom, 2 Bath w/ Den (1,519 sq. ft.)</p>	<p><i>Preference given to faculty, staff, or students with children. Includes 1 car garage.</i></p> <p>_____ 2 Bedroom, 2 Bath w/ Den (1,369 sq. ft.)</p> <p>_____ 3 Bedroom, 2 Bath (1,523 sq. ft.)</p>

Bedroom Size Preference: \_\_\_\_\_ A \_\_\_\_\_ B \_\_\_\_\_ C (in 3 Bedroom Villas only)

## Housing Application (cont'd)

### Emergency Contact

All occupants of on-campus housing are required to provide emergency contact information.

Name of Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

*Last* *First*

Address of Emergency Contact: \_\_\_\_\_

*Number & Street* *City* *State* *Zip*

Phone Number (Home): \_\_\_\_\_ Phone number (Cell): \_\_\_\_\_ Email Address: \_\_\_\_\_

### Faculty, Staff, and Students with Families

Please complete this section if you intend to have an immediate family member(s) occupy a housing unit with you.

Spouse or Eligible Family member Name: \_\_\_\_\_ Spouse's Occupation: \_\_\_\_\_

Number of Children: \_\_\_\_ Name/Age of Child: \_\_\_\_\_ Name/Age of Child: \_\_\_\_\_ Name/Age of Child: \_\_\_\_\_

### Terms and Conditions

By signing this Housing Application, I understand:

- This Housing Application is for on-campus housing at Ave Maria School of Law.
- The lease is a **12-month lease**, early termination subject to approval and fees.
- Submitting this Application does not guarantee a housing assignment, a specific unit, room type, or roommate.
- If I am offered housing, I must return the completed Housing Contract and \$700 Security Deposit to the Housing Office **within 48 hours** and that my failure to do so will result in the room being offered to another applicant.
- When I sign the Housing Contract I agree to be bound by the terms and conditions contained in the Housing Contract and the Housing Handbook which include the following policies:
  - Housing Units are unfurnished.
  - Smoking is not permitted in on-campus housing.
  - Pets are not permitted in on-campus housing.
  - **Weapons are strictly prohibited on-campus, including in on-campus housing**, and violations will be subject to the Law School's Discipline Policy and may lead to criminal charges.

\_\_\_\_\_  
Signature of Housing Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (Required if student is under 18)

\_\_\_\_\_  
Date

Please return completed form by email to: [cnewman@avemarialaw.edu](mailto:cnewman@avemarialaw.edu)

Pay on-line at <https://commerce.cashnet.com/amslempay>

Any questions contact Christina Newman at 239-687-5334 or by email at [cnewman@avemarialaw.edu](mailto:cnewman@avemarialaw.edu)

*Ave Maria School of Law is an equal opportunity institution and, as such, assigns on-campus housing space to qualified, enrolled, degree-seeking students and employees without regard to race, color, religion, national origin, disability, or age, as provided by law.*

### Office Use Only

Student ID # \_\_\_\_\_ Date Application Received: \_\_\_\_\_ Application Fee Received: \_\_\_\_\_